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FinanceManual

17 FinancialReporting,Monitoring & Auditing

TheFinanceDepartmentshallissueregularreports on a month Endbasis to the FinanceCommitteeand subsequentlythe Board.

TheMonthly (unlessotherwise stated)Reportshall consistof (but not be limited to) the following:

- x Notesto Accounts
- x IncomeDetail
- x ExpenditureDetail
- x Monthly & Yearto DateSummary
- x ConsolidatedBalanceSheet

TheFinanceCommitteeand SeniorManagementTeamshall be responsiblefor issuinga list of required Reports.

Kibblehas a financialyear that runs from 1st April to 31st March. Annualaccountswill be submitted for audit, as required under the CompaniesAct, charity regulationsand grant conditions. Theaccountswill be preparedby the FinanceDepartmentand Auditedby an externalaudit firm selectedby the Board.

TheFinaldraft shall be readyfor and passedby Boardof Trustees,with audited accountssignedat the AGM.